

# Lake Superior College

## Program Planner

Created on: 06/08/05

Updated: 02/10/11

Effective: *Fall 2011*

*Qualified applicants should be aware that program class sizes are limited, which may delay acceptance into the program.*

*You may be required to complete additional (or less) coursework, dependent upon the results of your Computerized Placement Test (CPT) and/or previous coursework completed or certifications earned.*

**Program:** Paralegal Studies

**Degree Type:** Certificate

**Total Required Credits:** 30

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### Pre-program Requirements

Successful entry into this program requires a specific level of skill in the areas of English and reading. Program entry will depend, in part, on meeting the prerequisites listed below:

**English:**

- A score of 86 or higher on the Sentence Skills portion of the CPT, OR
- Completion of ENGL0460 or its equivalent transfer course or higher.
- If required, ENGL0460 may **not** be taken concurrently with Semester I coursework.

**Reading:**

- A score of 78 or higher on the Reading Comprehension portion of the CPT, OR
  - Completion of READ0465 or its equivalent transfer course or higher.
  - If required, READ0465 may **not** be taken concurrently with Semester I coursework.
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**Note:** This is an advanced certificate intended for students who have prior education or law office experience.

## Semester I

Course ID#	Course Title (Pre-reqs)	Term	Credits	Grade/ Term
LGST1400	<b>Legal Studies I: Terminology and Procedures</b> (Keyboarding and word processing ability; college-level reading and writing)	F/S	3	
LGST1410	<b>Legal Studies II: Introduction to Research</b> (LGST1400 or instructor consent)	F/S	3	
LGST1420	<b>Business Law – An Introduction</b> (College-level reading and writing)	F/S	3	
LGST1455  OR LGST1460	<b>Civil Litigation</b> (College-level reading and writing and LGST1400)  OR <b>Criminal Procedure</b> (College-level reading and writing and LGST1400)	F/S	3  (3)	
	<b>Legal Studies Electives</b> (Refer to Table 1)		3	
<b>Total Credits for Term</b>			<b>15</b>	

## Semester II

Course ID#	Course Title (Pre-reqs)	Term	Credits	Grade/ Term
ADSC1517	<b>Computers in the Law Office</b> (College-level reading and basic computer skills)	S	3	
LGST1415	<b>Legal Ethics for the Paralegal</b> (College-level reading and writing and LGST1400 or concurrent enrollment)	S	3	
LGST1425	<b>Business Law: Commercial Topics</b> (College-level reading and writing)	S	2	
LGST1430	<b>Legal Research and Writing</b> (LGST1410)	S	3	
LGST2997	<b>Paralegal Capstone</b> (Completion of or concurrent enrollment in last semester of required Paralegal Studies [LGST] courses or instructor consent)	S	1	
	<b>Legal Studies Electives</b> (Refer to Table 1)	S	3	
<b>Total Credits for Term</b>			<b>15</b>	

### Table 1: Legal Studies Electives

(Choose six credits from the following or any other LGST courses:)

Course ID#	Course Title (Pre-reqs)	Term	Credits	Grade/ Term
LGST1470	<b>Wills, Trusts, and Probate</b> (College-level reading and writing and LGST1400 or instructor consent)	S	3	
LGST1480	<b>Family Law</b> (College-level reading and writing and LGST1400 or instructor consent)	F	3	
LGST1510	<b>Bankruptcy Law</b> (College-level reading and writing and LGST1400 or instructor consent)	F	3	
LGST1520	<b>Real Property</b> (College-level reading and writing and LGST1400 or instructor consent)	S	3	
LGST2995	<b>Paralegal Internship</b> (Instructor consent)	S	3	

- *All courses in diploma and/or certificate programs are acceptable for credit toward Lake Superior College degree programs as indicated on individual program planners.*
- *This is not a contract; Lake Superior College reserves the right to change the planner as necessary.*
- *This document can be made available in alternative formats, such as large print, Braille, or audio tape, by calling 733-7650 or MRS/TTY 800-627-3529.*