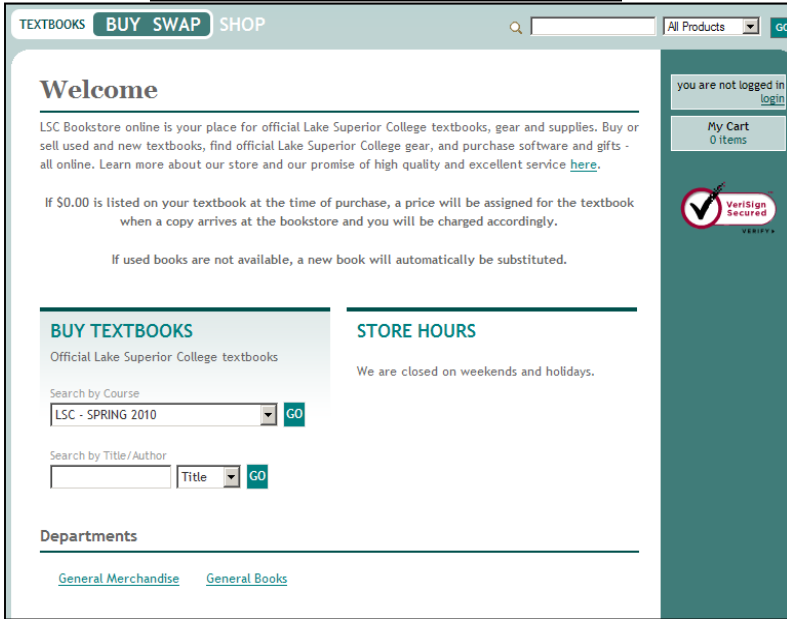
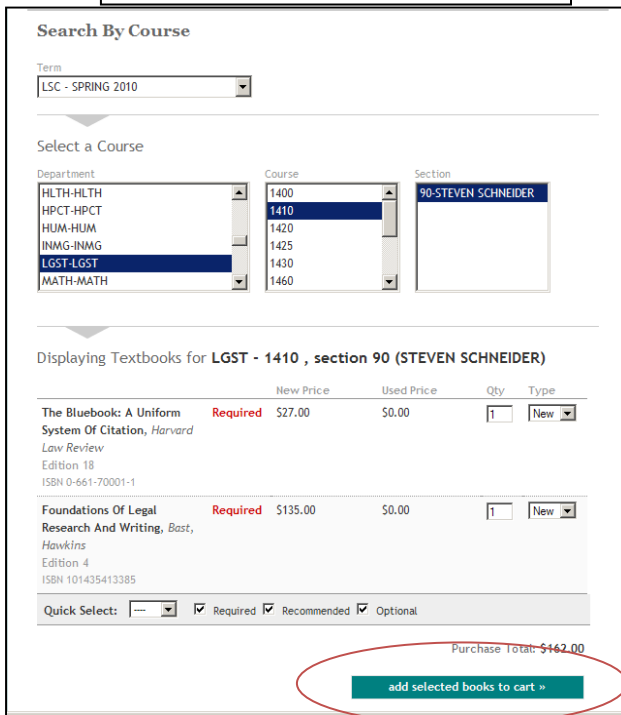


**Table A**



- **Select appropriate Term Session** (ie: spring 2010) and click “GO” to the right of the bar (see **Table A**).
- **Select a Course** – click on appropriate department course and section to view a list of the items needed for your class (see **Table B**).
- **Add books to cart.**
- **Continue to checkout.** (Items selected should appear in your cart in the upper right hand corner).
- **Review your cart.**
- **Checkout.**
- **Create an account** or login if you already have an account established.
- **Continue to shipping info.**
- **Continue to payment info.** If you are paying by Financial Aide, place your student ID in the blank box that appears (see **Table C below**).
- **Review my order.**
- **Place my order.**
- You will receive an email confirmation and updates as your order is processed and shipped.

**Table B**



**Table C: if paying by Financial Aide**

