

Veterans Certification for Education Benefits

How to apply

The responsibility of the Veteran's Certifying Official is to complete the Enrollment Certification, form 22-1999 for each semester that you are enrolled.

This is done electronically through the VA-Once verification system.

To expedite the enrollment certification process, you should inform me of your enrollment each semester (keeping in mind it can **60-90 days** to process new certifications so the sooner you inform me or your registration, the sooner the VA will begin to process.)

You are responsible to communicate any changes in your **enrollment** or **program** to me as soon as the change is made.

The process of certifying and collecting educational benefits are:

- 1. You complete the application process at Lake Superior College and are accepted into a degree program.**
- 2. You apply for your GI Bill benefits with the Department of Veterans Affairs @ <http://www.gibill.va.gov> using form 22-1990 (22-5490 for dependents). The online version ([VONAPP](#)) is available as well. Submit to me either a copy of your paper form or your signature page for the online version with your DD-214, NOBE if you have one, kicker paperwork if applicable and the [Veterans Information Sheet](#).**
- 3. You will receive an acceptance letter from the Department of Veterans Affairs: Certificate of Eligibility (form 22-0557).**
- 4. Registration of courses that fit into your declared program.**
- 5. I will submit an electronic enrollment certification, form 22-1999, with the VA.**
- 6. You must do a self-certification through the [WAVE](#) for chapters 1606 and 30 (NOT ch. 31, 35, 1607) at or @ 1-877-823-2378 on the last day of each month of attendance (or later).**
- 7. Payment of benefits after the initial 30 days of the semester, initiated by the Department of Veterans Affairs. The check is sent directly to you via direct deposit or mail.**

You should review the attached information and keep it as a reference. Also, make yourself aware of all of the services that are available to you from the Department of Veterans Affairs @ <http://www.gibill.va.gov>

LaNita Robinson
Veteran's Certifying Official
Lake Superior College 218-733-7616
l.robinson@lsc.edu

Verify your enrollment

Chapter 30 and 1606 recipients: Once you are certified for your benefits, you must verify your enrollment with the VA at the end of each month before you will receive your payment. To verify enrollment, go to the [Web Automated Verification of Enrollment \(WAVE\)](#) or call 1-877-823-2378.